

**Referee’s Report for the position of**:

**Principal at Whangārei Heads School**

**Name of Applicant:**

**Name of Referee:**

**Phone (home): Phone (mobile):**

**Phone (work): Email:**

**Relationship to the Applicant:**

**How long have you known the applicant?**

**Are you prepared to be contacted by telephone or email to follow up on the information contained in this report if necessary?**

**Yes/No**

**Signed: Date:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Has demonstrated they: | Outstanding | Highly competent | Competent | Competent but with some concerns | Not Competent | Reason for rating |
| Are a visionary and innovative leader |  |  |  |  |  |  |
| Lead in a collaborative and consultative way |  |  |  |  |  |  |
| Have the proven ability to raise outcomes for students |  |  |  |  |  |  |
| Are committed to maintaining high standards of wellbeing for students, staff and the community |  |  |  |  |  |  |
| Are committed to staff development |  |  |  |  |  |  |
| Are committed to curriculum development |  |  |  |  |  |  |
| Have the skills to develop an innovative learning environment |  |  |  |  |  |  |
| Are committed to being fully involved in school life |  |  |  |  |  |  |
| Are culturally responsive |  |  |  |  |  |  |
| Are a visible and engaged leader |  |  |  |  |  |  |
| Can competently manage the day to day running of a school  * Property * Finance * Health and Safety * Personnel |  |  |  |  |  |  |
| Build strong and open relationships (including community) |  |  |  |  |  |  |
| Are open, approachable |  |  |  |  |  |  |
| Have high emotional intelligence |  |  |  |  |  |  |
| Are a highly effective communicator |  |  |  |  |  |  |

Please assess the applicant’s performance for each of these selected performance indicators by placing a tick in the appropriate box

**What are the main reasons he / she will stand out as being an excellent candidate for this Principal position?**

**What are his / her weaknesses or areas needing improvement?**

**Are there any other comments that will assist this BOT in considering this applicant?**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **SUMMARY:** | **Outstanding**  **no**  **reservations** | **Highly recommended** | **Recommended** | **Recommended some reservations** | **Not recommended** |
| **How would you rank the applicant for the position?** |  |  |  |  |  |

**Any additional comments about why have you selected this ranking?**

**Please return directly to: David Ellery, The Education Group Ltd, PO Box 26480, Epsom, AUCKLAND 1023 -** [**admin@educationgroup.co.nz**](mailto:admin@educationgroup.co.nz)

**BY: 12.00 (noon) on Monday 8 February 2021**

Thank you for taking the time to complete this report. Your contribution to the appointment process is greatly appreciated.

Please contact David Ellery on 021 595 411 should you require any further information.