A green and black logo

Description automatically generated**APPLICATION FOR APPOINTMENT**

**TO:** PRESIDING MEMBER, BOARD of WESTBRIDGE RESIDENTIAL SCHOOL

SCHOOL

**POSITION APPLIED FOR:** PRINCIPAL|TUMUAKI

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| **PERSONAL DETAILS:** | | | | | | |
| Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Registration No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | Home Phone: (0 ) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Work Phone: (0 ) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Mobile Phone: (0 ) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Expiry Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| **PRESENT EMPLOYER:** | | | | | | |
| Name of present employer:  Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Your position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Work Phone: (0 ) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Other Phone: (0 ) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Date commenced: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| **REFEREES: (Note: at least one of these should be able to attest to your most recent work performance)** | | | | | | |
| Related image  Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | Home Phone: (0 ) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Work Phone: (0 ) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Mobile Phone: (0 ) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| Related image  Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | Home Phone: (0 ) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Work Phone: (0 ) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Mobile Phone: (0 ) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| Related image  Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | Home Phone: (0 ) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Work Phone: (0 ) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Mobile Phone: (0 ) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| **TERTIARY EDUCATION QUALIFICATIONS** | | | | | | |
| **Institution attended** | | **Year** | **Qualifications attained** | | **Date awarded** | |
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| **TEACHING SERVICE (list all schools and positions):** | | | | | | |
| **Position** | **Salary Scale** | | | **School** | **Date from** | **Date to** |
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| **PROFESSIONAL MEMBERSHIPS** | | | | | | |
| **Please given details below:** | | | | | | |

**REFLECTING ON A SCENARIO:**

The scenario below is based upon, in part, a real situation that a Principal of Westbridge Residential (WRS) School has faced in their role. As a potential candidate for this role, we (the Board) are wanting you to reflect on this scenario and write your response referencing the three questions below **in 500 words or less**. Bullet points are acceptable. We will require you to speak to it also.

* What is the problem or issue here? Is there more than one?
* If you were in the Principal’s position what action would you take?
* What are your options as the Principal for dealing with this/these problems or issue/issues?

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**NOTE:**

Much time and discussion has been focused on the care of the ākonga, Marama, in the scenario below. A number of external agencies have been involved including the IWS and MOE. The Education and Training Act 2020 has been invoked by the MOE. Te Kawerau ā Maki are mana whenua and are not involved as yet.

**SCENARIO:**

A female Māori student named Marama, aged 14 years, has been exhibiting “harmful and dangerous behaviour” in school. Marama can whakapapa to the mana whenua of the land on which the school is established. The school had reported that, Marama’s behaviour could lead to an unsafe abscond from the school. Her unsafe behaviour had also placed the rest of the students in the school at risk and management of the situation had become stressful and unsafe for staff also. Marama is suspended from Westbridge Residential School and excluded by the Board.

The Ministry of Education overturns the suspension of the school and the exclusion by the Board, and directs Westbridge Residential School to lift the exclusion for Marama, giving her re-entry back to the school.

**What is the problem or issue here? Is there more than one?**

**If you were in the Principal’s position what action would you take?**

**What are your options as the Principal for dealing with this/these problems or issue/issues?**

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| **OTHER INFORMATION** |
| |  |  |  |  | | --- | --- | --- | --- | | Yes | No |  | Are you aware of any injury or medical condition which this job may aggravate or contribute to or know of any reason why you might have difficulty effectively carrying out the job description attached?If yes, please give details below: | |  |  |  | |
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| |  |  |  |  |  | | --- | --- | --- | --- | --- | | Yes | No |  |  |  | |  |  |  | Do you have a current New Zealand Driver Licence? | | |  |  |  | Do you give permission for your police record to be checked? | | |  |  |  | Are you a New Zealand citizen? | | |  |  |  |  | If not, do you have residential status? | |  |  |  |  | A current work permit? | |  |  |  | Have you changed your name by deed poll / statutory declaration? | |   Other names known by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| |  |  |  |  | | --- | --- | --- | --- | | Yes | No |  | Have you ever been the subject of any concerns involving child safety? If “yes” please give details:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |  |  |  | |
| |  |  |  |  | | --- | --- | --- | --- | | Yes | No |  | Do you hold a current practising certificate from the Teaching Council of Aotearoa New Zealand?  Please enter your registration number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |  |  |  | |
| |  |  |  |  | | --- | --- | --- | --- | | Yes | No |  | In addition to other information provided are there any other factors that we should know to assess your suitability for appointment and your ability to do the job?  If yes, please detail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |  |  |  | |

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| **DECLARATION:** |
| |  |  |  |  | | --- | --- | --- | --- | | Yes | No |  | HAVE YOU EVER BEEN CONVICTED OF AN OFFENCE AGAINST THE LAW? have you received police diversion for an offence, have been discharged without conviction, are awaiting sentencing or have charges pending, or have ever been convicted of a driving offense which resulted in temporary or permanent loss of license, or imprisonment, or know of any reason why you should not be employed to work in a school environment?  *(A board may not employ or engage a children’s worker who has been convicted of any offence specified in Schedule 2 of the Children’s Act 2014. The Clean Slate Act does not apply to schedule 2 offences.)*  **If yes to any of the above, please detail:** | |  |  |  | |  |  |  |   APPLICANT’S SIGNATURE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Note:** If completing this form electronically, a signed hard copy must be provided at interview. |

I certify that:

* The information I have supplied in this application is true and correct
* I confirm in terms of the Privacy Act 2020 that I have authorised access to referees
* I know of no reason why I would not be suitable to work with children/young people
* I understand that if I have supplied incorrect or misleading information, or have omitted any important information, I may be disqualified from appointment, or if appointed, may be liable to be dismissed.

Signature: Date:

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| **PRIVACY ACT 2020 (To be signed by the Applicant)** |
| This Application is submitted with the understanding that any further information given is for the use of the employer and their authorised representatives who may at any time have access to this information.  Furthermore, consent is given for members of the Westbridge Residential School Board or its advisor to make enquiries of my present or past employers or colleagues or any other person who may assist in establishing my suitability for the position of Principal at this school including accessing any information used by The Teaching Council of Aotearoa New Zealand.  APPLICANT’S SIGNATURE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |